

Lincoln Heights Elementary PTA Board Meeting Minutes
August 10, 2009

Attendance: Renata Karwowski, Wendy Doncaster, Nancy Sodano, Andria Lake, Traci Ockoman and Yolanda Conrad

Meeting was called to order by Yolanda Conrad, who also thanked everyone for attending the meeting and for their patience as she is brought up to speed on things.

Topics of discussion:

1. Minutes from the June 29, 2009 board meeting were amended and will be approved at the next board meeting on Sept. 3, 2009.
2. Traci Ockoman reported that as of June 30, 2009 there is \$20, 314.75 in the PTA account.
3. Nancy Sodano reported that she had recruited Shannon DaBruzo and Penny Fautz to serve as co-chairs of the Hospitality Committee.
4. The PTA still needs chairpersons and/or members for the following committees: Box Top, Cartridges for Kids, Campbell's, School Donations, Fundraiser Coordinator, Grocery Store Links, Spirit Wear, Hospitality, Spirit Night, Tiger Trot, Book Fair, Lunch Duty, Beautification, Cultural Arts, Nominating Committee, Sock Hop, Publicity, Student Directory, Test Proctors, Media Center Assistants, KIT Program workers and Technology volunteers.
5. Wendy Doncaster will make a poster of the above-mentioned committee openings that will be available at the PTA table during Meet-the-Teacher for parents to sign up to serve on one of the committees.
6. Also at the PTA table at Meet-the-Teacher, parents can fill out PTA membership forms, place yearbook orders, buy Spirit Wear and complete a PTA survey.
7. Renata Karwowski will contact Pam Bobay to ask her to send an e-mail to all teachers asking them to place PTA membership forms in Friday folders.
8. Yolanda Conrad will develop the parent survey and make flyers available of the PTA meeting dates for the school year.
9. Nancy Sodano has purchased a rolling rack on which to display the Spirit Wear during Meet-the Teacher. Because of the large quantity of merchandise left over from last year, no new Spirit Wear orders will be made this year.
10. Yolanda Conrad will contact Blair Rice about gaining access to the LHESPTA yahoo

group.

11. Yolanda Conrad will contact Michelle Schwab about heading up the Student Directory committee.

12. PTA information for the school Web page should be sent to Pam Bobay.

13. Nancy Sodano will solicit assistance from the general membership body to volunteer, serve and prepare breakfast for the teachers and staff on Monday, Aug. 17 and lunch for the teachers on Friday, Aug. 21, pursuant to a request from Principal Crawford.

14. Traci Ockoman will contact Cathy Doyle about whether the PTA will purchase kindergarten T-shirts this year.

15. Principal Crawford's PTA goals were discussed. Those goals and objectives include funding for a keyless entry system (price estimate forthcoming), campus beautification projects to include pavers in the carpool pick-up area and sprucing up the teachers' lounge and the opening of a school store.

16. Traci Ockoman will contact Principal Crawford about whether a new LHES sign minus the word "Magnet" will be funded by Wake County or by the PTA since the PTA bought the sign.

17. The following fundraisers will be held this year: Catalog sales beginning September 24; Fall Pansy Sale (\$14 for students, \$12 for teachers and staff); Tiger Trot/Silent Auction; Merchant Fundraising, Spirit Nights.

18. As an incentive for parents and teachers to attend the PTA general membership meetings, the classroom with the most parents attending a meeting will receive \$50 and an ice-cream party.

19. Yolanda Conrad will send an e-mail to all teachers introducing the new board members and discussing the PTA goals and objectives for the year.

20. Executive Board Meetings will be held on the first Thursday of every month at 9 a.m. in the PTA Room. Those meeting dates are: Sept. 3, Oct. 1, Nov. 5, Dec. 3, Jan. 7, Feb. 4, March 4, April 8, and May 6.

21. Meeting was brought to a close.

Respectfully Submitted,

Yolanda L. Conrad

For

Zena M Farkas

